



Volunteer Registration Form

Confidential

Thank you for your interest in supporting children from disadvantaged backgrounds. Please assist to **fill up all fields** in this form.

For Official Use	
Screening Date:	
Orientation Briefing Date:	
Briefed By:	
Volunteer Acknowledged and Accepted: 1. Volunteer Handbook 2. Job Description	
Commencement Date:	

Personal Particulars			
Full Name <i>(as indicated in NRIC)</i>		NRIC	Date of Birth
Gender M / F	Age	Highest Qualification	
Marital Status	Race	Religion <i>(if Christian, please state church name)</i>	
Home Address Address 1: Address 2: Postal Code:		Tel (H)	
		Tel (O)	
Occupation		Tel (M)	
Do you drive? [] Yes [] No	Do you have a car? [] Yes [] No	Email	
Spoken Language(s)		Written Language(s)	

Volunteer Information	
I am able to volunteer in: [] Recreational [] Tuition [] Care Group [] Music [] Befriender [] Others (please specify): _____	Preferred level and subjects to teach (for tuition or music):
Reason(s) for Volunteering:	
Please indicate the days & times when you are available to volunteer:	
I can volunteer my services for: [] at least 1 year [] at least 6 months from: _____ to _____	

Annex 1

References (To be completed) other than family members				
Name	Relationship	Contact No.	Occupation	Years Known

Current or last known Employment			
From (Mth/Yr)	To (Mth/Yr)	Name of Organisation	Position Held

Questionnaire:

- | | Yes | No |
|--|-----|-----|
| 1. Do you have any prior experience in dealing with children? | [] | [] |
| 2. Are you open to attend training programmes for volunteers? | [] | [] |
| 3. Do you have any medical conditions?
If yes, please state which medical conditions: | [] | [] |

I confirm that the above information is true to the best of my knowledge and agree to abide by the terms and conditions as stipulated by Chen Su Lan Methodist Children’s Home.

Signature: _____ **Date:** _____

Stipulation of Consent (Personal Data Protection Act 2012)

In compliance with the Personal Data Protection Act (2012) we kindly seek your consent to collect, use and/ or disclose your personal data in relation to your application to volunteer at the Chen Su Lan Methodist Children’s Home (CSLMCH).

Chen Su Lan Methodist Children’s Home will only collect, use and/ or disclose your personal data for the purposes of administration, screening by Ministry of Social and Family Development, public relations, and to contact you regarding your volunteering services and/ or other activities, events and programmes organised by CSLMCH.

Signature: _____ **Date:** _____

Could you help us?

Please share with us how you know about our Home?

We would like your feedback on any matters related to volunteering experience in the Home.
Please do not hesitate to email us at claralick@cslmch.org.sg to help us improve further.

SELF-DECLARATION FORM
FOR POTENTIAL VOLUNTEERS
CHEN SU LAN METHODIST CHILDREN'S HOME

I. PLEASE FILL IN YOUR DETAILS

Name: _____

NRIC/FIN Number: _____

Date of Birth: _____

Nationality: _____

Country of Birth: _____

II. PLEASE ANSWER THE FOLLOWING

a. Do you have any criminal record in Singapore or overseas? (including, but not limited to, records relating to traffic offences)?

- No
- Yes, please provide details

b. Have you ever been or are you currently under investigation by the Police or any other law enforcement agency in Singapore or overseas?

- No
- Yes, please provide details

c. Have you been involved as a party to any court proceedings within Singapore or any other court of law outside of Singapore?

- No
- Yes, please provide details

d. Have you had any disciplinary proceedings initiated against you by any organisation or professional bodies?

- No

Annex 1

- Yes, please provide details

e. Have you been declared financially embarrassed or a bankrupt within the last 10 years?

- No
- Yes, please provide details

f. Do you have any substance dependence issues (i.e. dependence on alcohol, drugs, etc.), excluding prescriptions by medical professional?

- No
- Yes, please provide details

1 I understand that the above information ("my Personal Information") will be provided to the Government of Singapore, as represented by the Ministry of Social and Family Development ("Government" or "MSF"), for the purpose of assessing my suitability to volunteer in Chen Su Lan Methodist Children's Home (CSLMCH)

2 I allow the Government to collect, share and use my Personal Information for the purposes in Paragraph 1 (stated above).

3 I understand that I may not be engaged as a volunteer in CSLMCH or may be re-deployed to other areas of work within CSLMCH should this form contain any false or inaccurate or incomplete information and/or if MSF assess that I am unsuitable to provide services as a volunteer in CSLMCH.

4 I declare that the information provided in this form is true and correct and I furnish the information knowing that I may be liable to criminal prosecution if I have stated any information which I know to be false or do not believe to be true.

Name
Potential Volunteer

Signature

Date